

## Record of operational decision

<b>Decision title:</b>	Decision to approve Active Travel – Walking project (Citizens Climate Assembly programme)
<b>Date of decision:</b>	10/01/24
<b>Decision maker:</b>	Corporate Director for Economy and Environment
<b>Authority for delegated decision:</b>	<p>Cabinet decision approving the movement of reserves, dated 29 September 2022.  <a href="https://councillors.herefordshire.gov.uk/documents/s50103908/Annual%20Review%20of%20earmarked%20reserves.pdf">https://councillors.herefordshire.gov.uk/documents/s50103908/Annual%20Review%20of%20earmarked%20reserves.pdf</a></p> <p>Cabinet decision authorising the officer; Citizens Climate Assembly Next Steps and Recommendations, dated 28 April 2022.  <a href="https://councillors.herefordshire.gov.uk/documents/s50105094/Citizens%20Climate%20Assembly%20Project%20Delivery.pdf">https://councillors.herefordshire.gov.uk/documents/s50105094/Citizens%20Climate%20Assembly%20Project%20Delivery.pdf</a></p>
<b>Ward:</b>	Countywide
<b>Consultation:</b>	Senior Finance Business Partner, Head of Strategic Finance (Deputy S151 Officer), Senior Lawyer- Corporate Services, Service Director Environment and Highways, Cabinet Member for Environment, Corporate Director for Economy and Environment
<b>Decision made:</b>	To approve the commencement of the Active Travel Walking projects funded by earmarked reserves following the annual review of earmarked reserves by Cabinet on 29 September 2022 at a total cost of £87,000.
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• In March 2022, a high level review of the Citizens Climate Assembly recommendations was undertaken in consultation with teams across the council to understand the work that is already being delivered by the council that contributes towards the aims of the Assembly.</li> <li>• Officers provided information relevant to the proposals made by the Assembly and informed how work could be taken forward in support of the aims of the recommendations from the Assembly. In some cases this was a continuation of existing projects whilst in others, new projects will need to be fully developed and costed up.</li> <li>• A Cabinet workshop was held to prioritise the proposed projects</li> <li>• On 28th of April 2022 Cabinet approved the development business cases for each of the prioritised projects</li> <li>• The development of the business cases has been undertaken with the council’s Project Management Office, overseen by a dedicated project board and has been reviewed by both the relevant service area and Cabinet Member.</li> <li>• In September 2022, Cabinet undertook an annual review of earmarked reserves and approved the movement of the following balances to fund the projects set out below:</li> </ul>
<b>Equality Considerations</b>	<p>Under section 149 of the Equality Act 2010, the ‘general duty’ on public authorities is set out as</p> <p>4</p> <p>follows:</p> <p>A public authority must, in the exercise of its functions, have due regard to the need to -</p>

	<p>(a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;</p> <p>(b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;</p> <p>(c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.</p> <p>24. The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services. As this report is a factual summary, we do not believe that it will have an impact on our equality duty.</p>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>• Unique project codes will be allocated to each project so that the project manager assigned can monitor and review progress to enable reporting to all necessary boards.</li> <li>• Any risks identified within the Business Case Light will be logged through the risk register and mitigating actions put in place to minimise the risks.</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	Not to proceed – This is not recommended as Cabinet approved the programme on the 28 April 2022 and the use of reserves on the 29 September 2022
<b>Details of any declarations of interest made:</b>	None

Signed..... Date: